



Job Title:	Officer Supervisor
Reporting To:	Tollymore Business Manager
Salary:	£25,871 - £27,271
Location:	Tollymore National Outdoor Centre
Hours:	37 hours per week

The role of the Tollymore National Outdoor Centre (TNOC) Office Supervisor include managing the financial and administrative processes in relation to all client bookings and reporting to Sport NI finance department. The Office Supervisor will manage a number of ancillary services.

Application packs are available to download via www.sportni.net or can be obtained by emailing humanresources@sportni.net

The closing date for receipt of completed application forms is **12noon Wednesday 4th April 2018**

Sport NI is an Equal Opportunities Employer.

Further appointments may be made from this competition should positions become vacant which have similar duties and responsibilities.

All applications for employment are considered strictly on the basis of merit.